



Loknete Ma.Hanmantrao Patil Charitable Trust, Vita
**ADARSH INSTITUTE OF TECHNOLOGY AND
RESEARCH CENTRE, KHAMBALE
(POLYTECHNIC-0991)**

DEPARTMENT:

ACADEMIC YEAR:

PERFORMANCE APPRAISAL FOR FACULTY

For the Period from :

Part I

1	Name of the Faculty Member	
2	Designation	
3	Date of Birth	
4	Educational Qualifications	
5	Teaching Experience	
6	Industrial Experience	
7	Experience in AIT	

(Above information in Capital Letters)

Part –II

SELF ASSESSMENT REPORT

1. Name of the Courses taught during the year :

Sr.No	ODD TERM	EVEN TERM
1		
2		

2. Maximum no. of periods per course available in the Semester: as per Time – Table (Lectures & Practical)

Subject	Lectures	Practical

3. Teaching load mentioned in Time Table (Lectures & Practical):

SEMSTER	Total Lecture	Total Practical	Total Load

4. No. of the Total Shortfall/Excess Practical Shortfall Lectures /Practical (Including (from 4 & 5) periods (from 4 & 5) Tutorials) delivered taken

Subject	Total Shortfall	Practical Shortfall	Lectures

5. Reasons for shortfall, if any, in Lectures and practical taken.

Sr.No	Reasons for shortfall
1	
2	
3	

6. Any specific problem of any student solved/ Counseling or taken initiative to solve:

Sr.No	Specific Action /Responsibility

7. Papers published (give the title, Co-author, if any, and details of the Journals).

Title	Journal/ Conference	National/ International	Remarks	H-Index /Impact Factor

8. Any contribution in Laboratory / Course Development:

Sr.No	Laboratory / Course Development contribution

9. Contribution to Industrial Development in the form of Consultancy /sponsored R.D.:

Sr.No	Particulars	Type	Amount Received	Remarks

10. Organizing and participation in Seminars/workshops, special lectures, FDP's:

Organizing in Seminars/workshops, special lectures, FDP's Details				
Activity Name	Title	Level	Date	Remark

Participation in Seminars/workshops, special lectures, FDP's Details				
Activity Name	Title	Organizing Institute	Date	Remark

11. Any project completed other than student's projects/MODROB/Grand/Other Scheme Received (if yes give details):

Title of The Project	Funding Agency	Usefulness	Remark (Current Status)

12. Contribution in Cultural /Extra Curricular activities, Sports, Administration or Any other activities.

Sr.No	Particular details.

13. Admission Work:

Admission Type	Target Given	Achievement	Percentage	OD Taken
FY				
DSY				
FE				
DSE				

Signature & Name of Faculty

Place: AITRC, Vita.

Date:

Part –III

Kindly provide your assessment on the five point scale in respect of the following parameters.

Outstanding *Very Good* *Good* *Satisfactory* *Unsatisfactory*
5 4 3 2 1

A) Performance Evaluation Report

Sr. no	Particulars	HOD Marks	Committee Remark
1	Teaching load and regularity in taking class		
2	Effective preparation and implementation of Lesson plan.		
3	Maintenance of course file: Promptness, correctness and neatness		
4	Staffstudent interaction		
5	Contribution in Curriculum Development		
6	Organizing and participation in Seminars/workshops, special lectures, FDP's		
7	Any Projects completed other than the student's projects		
8	Publication in National/International Journals		
9	Contribution to Industrial Development in the form of Consultancy / sponsored R.D.		
10	Contribution in Cultural /Extra Curricular activities,Sports, Administration or Any other activities		

Total (A) : _____

❖ In case the rating is unsatisfactory, please give reasons separately.

B) Performance and General Attributes

Sr.No	Particular	HOD Marks	Committee Remark
1	Teaching Skill		
2	Teamwork & Cooperation.		
3	Communication		
4	Initiative		
5	Quality of Work		
6	Documentation		
7	Leadership		
8	Planning & Organization of Work		
9	Integrity and Trustworthiness		
10	General Conduct		

Total (B) : _____

C) General assessment

Total (A) + (B) : _____

(Outstanding - 91to 100 , Very Good - 71 to 90 , Good - 51 to 70, Satisfactory - 40 to 50
Unsatisfactory - upto 40)

HOD Remark: _____

Signature of the HOD :

Seal:

Date

Principal Remark: _____

Principal